



# Bishop Shanahan High School

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Downingtown, PA 19335

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## Technology Repair / Problem Report

**Directions:** Please complete the following form and put it into the Fred Vietri's mailbox or deliver it to the Technology office. Problems will be fixed as soon as possible. Thank you for your patience.

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Room Number / Location:** \_\_\_\_\_

**Work Station Name (If Applicable):** \_\_\_\_\_

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**Name of Program (If Applicable):** \_\_\_\_\_

**DESCRIBE THE PROBLEM**

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**Toner/Cartridge Replacement:**

**Printer/Model:**

**Toner Cartridge Code (If known)**

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**Date Completed:** \_\_\_\_\_

**Technician:** \_\_\_\_\_