



**SOUTHERN CHESTER COUNTY BUSSING (SCCB)
HANDBOOK**

2016- 2017

SCCB - BUS INFORMATION

1. **Buses:** Buses are contracted through Krapf Bus Companies. There are two buses operating on a daily basis.
 - One bus departs from Assumption BVM, stops at St. Patrick School, and proceeds to Bishop Shanahan.
 - The other bus departs from Sacred Heart, stops at the West Fallowfield Community Building, stops at Parkesburg Mennonite Church, and proceeds to Bishop Shanahan.
 - In the afternoon, each bus will reverse its morning route.
 - Krapf Bus #7 serves West Grove/Kennett.
 - Krapf Bus #8 serves Oxford/Cochranville/Parkesburg.

2. **Morning Departure:** The buses must depart each pick-up point on time. Please plan on your child(ren) being at their stop 5-10 minutes early. Each bus will be available for boarding at ABVM and Sacred Heart 10 minutes prior to departure. Bus schedule and bus stop addresses are included in this packet.
3. **Inclement Weather:** In the event of inclement weather, Krapf and the Bus Association will follow the decisions of the Avon Grove School District regarding cancellations, delays, and early closures.

When BSHS is closed or delayed, an automated call from BSHS via **School Reach** will notify your family. Please ensure you have signed up for the School Reach service.

In some instances, BSHS may be open, but the Avon Grove School District may run late or not at all. Please check Channel 6 Action News School Closure/Delay information and look for **Avon Grove School District** decisions. **The Avon Grove School District decision applies to both bus routes.**

In the event of an early dismissal, the children will notify their parents. Upon boarding the bus, the driver will ask the children to contact a parent or guardian.

NOTE: Absences due to a decision to not run the buses are considered excused absences by Bishop Shanahan, but a note is still needed the next day. Also, if the school district in which you live is closed due to inclement weather, your child's absence will be excused by BSHS.

4. **Scheduled Shanahan Closure or Early Dismissal:** The buses will follow the Calendar and Bell system of Shanahan and adjust accordingly. The drivers will wait ten minutes for students to board after dismissal and depart.
5. **Parking:** In the event that a student intends to leave a car parked at one of the bus stops, please **check with the appropriate church/school** for the approved parking location.
 - a. Assumption BVM – parking is permitted in the center row of the main church parking lot.
 - b. Sacred Heart Church – Rectory lot; section closest to the entrance near Route 10.
 - c. St. Patrick's Church – off-street parking is not available. On-street parking is minimal and restricted. Contact the Kennett Square Police Department if you need specific information.
 - d. Parkesburg Mennonite Church—Please check with the Church and Parkesburg Police.
6. **Behavior on the Bus:** A Bus Conduct Policy has been established and issued. It is the parents' responsibility to review and emphasize the importance of adherence to this policy with their child(ren). Misbehavior on the school bus will be dealt with according to BSHS school policy.

7. **Bus Fee:** The annual bus fee is **\$1,600** for the 2016- 2017 school year. **It is a full year commitment** payable in four (4) installments. Payments will be made through Smart Tuition according to the following schedule:

- August 2016 - \$400.00
- November 2016 - \$400.00
- February 2017 - \$400.00
- March 2017- \$400.00

Please be prompt with your payments. **If an installment payment is more than 15 days overdue, bus service will be suspended until the account is up-to-date. Please contact the school if financial concerns arise or if a different payment plan is required.**

8. **Finances:** The expense of the busing contract with Krapf is directly funded by your bus fees. Timely payment ensures the continuity of the bus service. Other sources of income include donations from CTDI/Parsons family and a subsidy from Bishop Shanahan High School.

CONTACT INFORMATION

Mr. Robert Seefeldt, Assistant Principal for Student Services, is the administrator from the school in charge of transportation services and can be reached at the following phone numbers and addresses.

Contact person:	Mr. Robert Seefeldt, Assistant Principal for Student Services
Phone :	610-343-6249
e-mail address:	rseefeldt@shanahan.org

Krapf Busing Company

Contact person:	Linda Gouge, Operations Supervisor
Phone :	610-255-4843
e-mail address:	lgouge@krapfbus.com

BUS STOPS

Bus #7:

1. Assumption of the Blessed Virgin Mary (ABVM) School

290 State Road
West Grove, PA 19390
(610) 869-9576

2. St. Patrick Church

210 Meredith Street
Kennett Square, PA 19348
(610) 444-4364

Bus #8:

1. Sacred Heart School/Church

203 Church Road
Oxford, PA 19363
(610) 932-5040

2. West Fallowfield Community Building

3095 Limestone Road
Cochranville, PA 19330

3. Parkesburg Mennonite Church

6 E. 2nd Ave
Parkesburg, PA 19365
(610) 857-3761

Destination for All

Bishop Shanahan High School

220 Woodbine Road
Downingtown, PA 19335
(610) 518-1300

SOUTHERN CHESTER COUNTY BUSSING - SCCB

2016 - 2017

West Grove - Kennett		Oxford - Cochranville - Parkesburg	
Morning Run			
6:45AM 6:55AM 7:10 AM 7:12 AM 7:50 AM	bus available for boarding depart ABVM School arrive St. Patrick School depart St. Patrick School arrive BSHS	6:40 AM 6:50 AM 7:03 AM 7:13 AM 7:16 AM 7:55 AM	bus available for boarding depart Sacred Heart School arrive/depart West Fallowfield Community Building arrive Parkesburg Mennonite Church depart Parkesburg Mennonite Church arrive BSHS
Afternoon Run			
2:45 PM 2:55 PM 3:22 PM 3:23 PM 3:40 PM	dismissal BSHS depart BSHS arrive St. Patrick School depart St. Patrick School arrive ABVM School	2:45 PM 2:55 PM 3:20 PM 3:21 PM 3:30 PM 3:45 PM	dismissal BSHS depart BSHS arrive Parkesburg Mennonite Church depart Parkesburg Mennonite Church arrive/depart West Fallowfield Community Building arrive Sacred Heart School

NOTE TO PARENTS AND STUDENTS: Be at the bus stop **5-10 minutes prior to the departure time**. The drivers' instructions are to leave on time **BY THEIR WATCHES/PHONES**. Departure from the originating location (ABVM, SHS, BSHS) is actual time. All other times are estimated.