

- For 2021-2022 Only (because all schools have not completed contact consolidation)
- Copy emails from column I and paste into your email program in the **blind cc** field
- Send an email with the following information to new account holders:

PowerSchool is a secure web-based tool that enhances communication between parents, teachers and students by providing access to monitor grades, attendance, and homework assignments in real time from school, home or ANYWHERE there is an Internet connection.

A PowerSchool parent access account has been created for you. To access please:

- navigate to <https://aopcatholicsschools.powerschool.com/public>
- click the forgot username and password link
- enter the email address where this email was received in the Parent Username and Parent Email Address fields on the Forgot Password? tab
- Enter your password of choice

In addition to web-based access, PowerSchool is mobile! The PowerSchool Mobile app is available for Android-based devices, Apple iPhone, Apple iPod touch or Apple iPad. Once you have downloaded the PowerSchool Mobile app, and logged into your account through a web browser to reset your password (directions above), a four character code needs to be entered on the sign-in screen. Our district code is QKDN.

Now that your account has been created you'll want to investigate:

- The Grades and Attendance Tab will allow you to check assignments and scores by clicking on the blue percentage across from a class
- To email the teacher, please click the blue teacher's name link.
- The Grades History Tab will show you the grades you received in previous grading periods.
- The Teacher Comments Tab is used to access current teacher comments.
- The Bulletin Tab has current announcements for our school.

If you have any questions regarding the use of PowerSchool please contact Loretta DePedro at ldepedro@shanahan.org.

Welcome to PowerSchool!